

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ANG 2007-25/ANG-AGR 2007-09

OPENING DATE: 01 June 2007

CLOSING DATE: 18 June 2007

ANTICIPATED FILL DATE: 05 August 2007

POSITION TITLE AND NUMBER:

Supply Technician

70062000

773315

TEMPORARY INDEFINITE

UNIT/ACTIVITY AND DUTY LOCATION:

145 Logistics Squadron,

NCANG, Charlotte, NC

EMPLOYMENT STATUS: Excepted Service

GRADE AND SALARY: (Includes Locality Pay of 12.64%)

TECH - GS-2005-06 \$32,172 - \$41,823 per annum

AGR: Current on-board AGR members only. Pay and allowances commensurate with military grade not to exceed MSgt/E-7

WHO CAN APPLY: TECHNICIAN: The area of consideration for this position is STATEWIDE. Applications will only be accepted from current military employees of the North Carolina Air National Guard. AGR: The only AGR applications that will be considered for this positions will be those submitted by personnel who are current on board AGR employees of the North Carolina Air National Guard.

HOW TO APPLY: TECHNICIAN: Applicants interested in the technician position may apply by submitting an Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. Dates reflected on these KSA's must mirror dates listed on the application. AGR: Current AGR members must submit an Application for Active Guard/Reserve (AGR) Position (NGB Form 34-1).

NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number; date of birth; citizenship; education; work experience; and other job-related qualifications.

Applications must be sent to: North Carolina National Guard, ATTN: OTAGNC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date.

QUALIFICATION REQUIREMENT: Must have nine months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. The application or resume must reflect the required nine months experience. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

KNOWLEDGE, SKILLS & ABILITIES (KSA'S)

Below are listed the KSA's for this position. Each technician applicant must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. These comments must be addressed in the order they appear below and attached to the application when applying for the position. Failure to include attachment of the KSA Statement will result in your application not being considered for employment. ASSISTANCE IN COMPLETING THE KSA STATEMENT MAY BE OBTAINED BY CALLING 919/664-6172/6431.

1. Knowledge of standard methods of receipt or material order documentation control and material processing.
2. Knowledge of policies and regulations regarding storage space controls, stock location systems, layouts, and storage technique.
3. Knowledge of procedures for researching transaction histories and preparing reverse post actions.
4. Knowledge of how to fill out, post, file, control, or code supply documents or transactions.
5. Knowledge of procedures for recording, tracking, and analyzing inventory trends.

CONDITION OF EMPLOYMENT: Occupants of this position must maintain continuous military membership in the North Carolina Air National Guard (NCANG). NCANG status (military grade, DAFSC, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible AFSC in the NCANG shown under Military Assignment on the reverse side of this announcement. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program. The recommended applicant will not be approved for promotion/appointment until the appropriate physical examination is completed.

MILITARY ASSIGNMENT: Assignment in a compatible Enlisted position in the NCANG.
AFSC: 2S0XX.

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Reviews existing stock catalogs, drawings, etc., for the purpose of identifying duplicate items already cataloged or otherwise recorded in the supply system. Assures production support for items requiring special handling. Maintains contact with program representatives and other offices on special program requirements. Reviews requisitions, supporting documents, and reference material to determine special supply action required. Expedites the delivery of urgently required items. Coordinates supply actions with transportation and other supply units or organizations. Responsible for inventory management of decentralized and decontrolled items, including supplies, equipment, forms, and publications. The work includes requirements determination and forecasting, distribution or redistribution of material, procurement authorization, and limited funds management. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS:

1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories: Male or female; American Indian or Alaskan native; Asian or Pacific Islander; Black, not of Hispanic origin; Hispanic; white, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs.
2. An initial, and periodic medical examination may be required for jobs located in working areas which have a high exposure risk to conditions which may result in occupational illness or injury.
3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15.
4. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date.
5. Males born on or after 1 January 1960 must be registered with the Selective Service in order to be considered for federal employment.

DISTRIBUTION:

A, B-3, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-20, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1